

Government of Uttarakhand
Commercial Tax Department, Uttarakhand

Online Filing of FormIII – Instructions and User manual

1.0 Process Workflow

Step 1: Fill Online FormIII for selected Quarter & Assessment Year

Step 2: Take printout of Filled FormIII

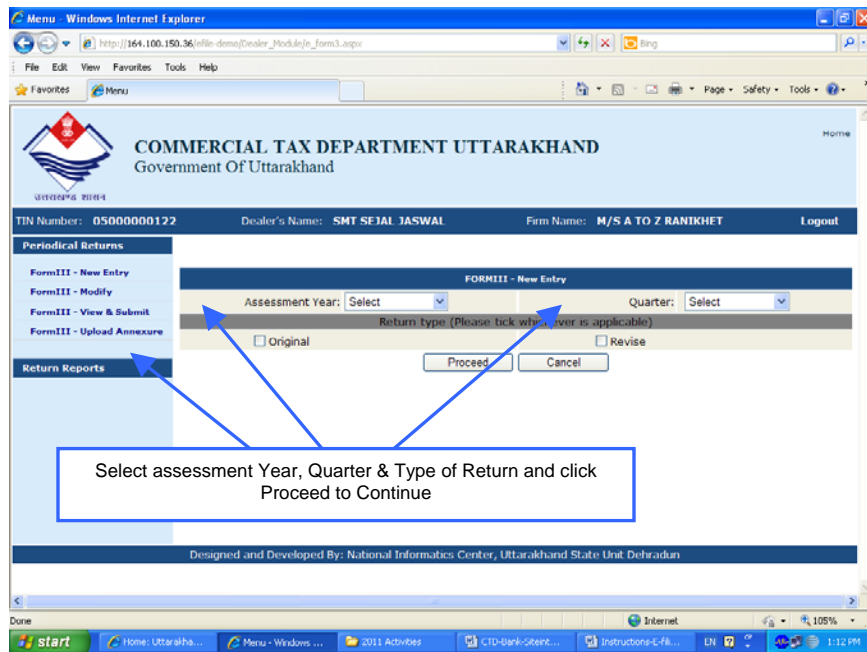
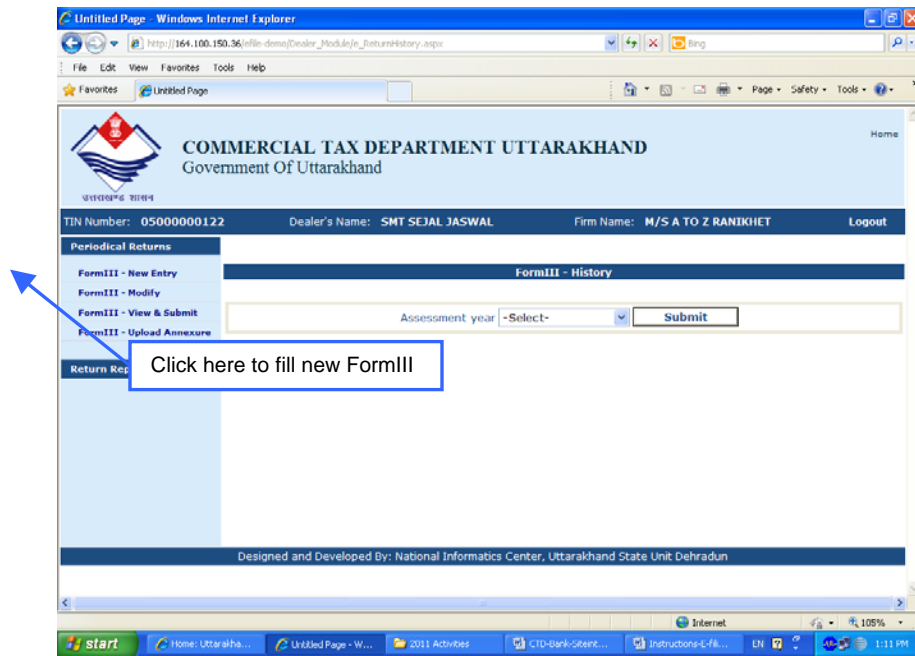
Step 3: Submit signed copy of printout to Commercial Tax Office of your jurisdiction

2.0 General Instructions

- a. Use “Periodical Returns” → “FormIII- New Entry” option to fill new Form.
- b. Select Quarter and Assessment Year
- c. Fill FormIII page by page.
- d. Save complete FormIII after filling all the pages.
- e. 15 Char long Acknowledgement no. will be generated after filling up of first page (**STATE TURNOVER**) of the Form (e.g. I01112F30000011)
- f. Filled form can be modified by giving Acknowledgement no.
- g. Use “**Periodical Returns**” → “**FormIII-View & Submit**” option to finally submit the FormIII to Commercial Tax Department(CTD).
- h. A form once submitted to CTD can not be modified.
- i. Revised return can be filled only after submission of “Original” FormIII of a particular period.

Detailed instructions

3.0 FormIII - New Entry



FORM III – New Entry – STATE TURNOVER

STATE - TAXABLE TURNOVER			
06	Taxable Sale	To Regd. Dealers Vat Goods	0
07	Taxable Sale	To Others Vat Goods	0
08	Taxable Purchase u/s 3(10)		0
09	Taxable Sale	Non Vat Goods	0
10	NTO (State)	(06+07+08+09)	0

STATE - NON TAXABLE TURNOVER			
11	Non Taxable Sale	Sch.-I Vat Goods	0
12	Non Taxable Sale	Otherwise Vat Goods	0
13	Non Taxable Sale	Non Vat Goods	0
14	TOTAL (State Non Taxable Turnover)	(11+12+13)	0
15	GTO (State)	(10+14)	0

STATE - TAXABLE TURNOVER			
06	Taxable Sale	To Regd. Dealers Vat Goods	1212
07	Taxable Sale	To Others Vat Goods	22232
09	Taxable Sale	Non Vat Goods	0
10	NTO (State)	(06+07+08+09)	23444

STATE - NON TAXABLE TURNOVER			
11	Non Taxable Sale	Sch.-I Vat Goods	0
12	Non Taxable Sale	Otherwise Vat Goods	434
13	Non Taxable Sale	Non Vat Goods	2323
14	TOTAL (State Non Taxable Turnover)	(11+12+13)	235000
15	GTO (State)	(10+14)	304190

FORMIII – New Entry – INTER-STATE TURNOVER

Menu - Windows Internet Explorer
 http://164.100.150.36/efile-demo/Dealer_Module/e_form3.aspx

Acknowledgement no : I11112F30000011

STATE TURNOVER INTERSTATE TURNOVER OUTPUT TAX PURCHASES INPUT TAX TAX ACCOUNT
 TAX PAYMENT & OTHER DUES

INTER-STATE TURNOVER				
INTERSTATE - TAXABLE TURNOVER				
16	Taxable Sale	To Regd. Dealers	(Annex.3)	0
17	Taxable Sale	To Others		0
18	NTO (Inter State)		(16+17)	0
INTERSTATE - NONTAXABLE TURNOVER				
19	Non Taxable Sale	Sch.-I Goods		0
20	Stock Transfer/Consignment Sale	(Form-F)	(Annex.4)	0
21	Export Deemed	(Form-H)	(Annex.5)	0
22	Sale in transit	(Form-E1,E2)	(Annex.6)	0
23	Sale to SEZ dealers	(Form-I)	(Annex.7)	0
24	Sale to International body	(Form-J)	(Annex.8)	0
25	Export Direct		(Annex.9)	0
24	Sale to International body	(Form-J)	(Annex.8)	0
25	Export Direct		(Annex.9)	0
26	Non Taxable Sale	Otherwise	(Annex.10)	0
27	TOTAL (INTERSTATE - NON TAXABLE TURNOVER)		(19+20+21+22+23+24+25+26)	0
28	GTO (Inter-State)		(18+27)	0
29	GTO (State + Inter State)		(15+28)	304190

Click to SAVE details of INTER-STATE TURNOVER

Previous Save And Go To Next Page Exit Without Saving This Page

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Done
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Form III – New Entry – OUTPUT TAX

Menu - Windows Internet Explorer
 http://164.100.150.36/file-demo/Dealer_Module/e_form3.aspx

Acknowledgement no : I11112F30000011

STATE TURNOVER INTERSTATE TURNOVER **OUTPUT TAX** PURCHASES INPUT TAX TAX ACCOUNT TAX PAYMENT & OTHER DUES

Enter Commodity Names (Max 100 Chars) Select Tax Rate Click "Add" to save details (Multiple entries can be saved)

Sl. No.	Commodity Name (Type " ", separated commodities Max-100chars)	Basic Sale Value (On Which Tax Is Chargeable)	Tax Rate	"OutPut Tax"	
(1)	Iron, brick, paint,	200	- SELECT -	0	Add
30	TOTAL (i+ii+iii....)	0		0	
OUTPUT TAX* - ON STATE PURCHASE OF - GOODS TAXABLE U/S 3(10):					
(i)		0	- SELECT -	0	Add
31	TOTAL (i+ii.....)	0		0	
OUTPUT TAX* - ON STATE SALE OF - NON VAT GOODS:					
(i)		0	- SELECT -	0	Add
32	TOTAL (i+ii.....)	0		0	
33	"OUTPUT TAX" (State) TOTAL (30+31+32)	0		0	

Menu - Windows Internet Explorer
 http://164.100.150.36/file-demo/Dealer_Module/e_form3.aspx

STATE TURNOVER INTERSTATE TURNOVER **OUTPUT TAX** PURCHASES INPUT TAX TAX ACCOUNT TAX PAYMENT & OTHER DUES

Rows added in each category of OUTPUT TAX are displayed here

Commodity Name	Basic Sale Value	Tax Rate	Output Tax	Information About
Iron, brick, paint,	200	2	4	STATE SALE VAT GOODS
Iron, brick, paint	3000	4	120	STATE PURCHASE GOODS TAXABLE U/S 3(10)

Click "Delete: to delete any row"

Sl. No.	Commodity Name (Type " ", separated commodities Max-100chars)	Basic Sale Value (On Which Tax Is Chargeable)	Tax Rate	"OutPut Tax"	
(1)		0	- SELECT -	0	Add
30	TOTAL (i+ii+iii....)	200		4	
OUTPUT TAX* - ON STATE PURCHASE OF - GOODS TAXABLE U/S 3(10):					
(i)		0	- SELECT -	0	Add
31	TOTAL (i+ii.....)	3000		120	
OUTPUT TAX* - ON STATE SALE OF - NON VAT GOODS:					
(i)		0	- SELECT -	0	Add
32	TOTAL (i+ii.....)	0		0	
33	"OUTPUT TAX" (State) TOTAL (30+31+32)	0		0	
OUTPUT TAX* - ON INTERSTATE SALE OF					
(i)		0	- SELECT -	0	Add
34	"OUTPUT TAX" (Inter-State) TOTAL (i+ii.....)	0		0	
35	TOTAL "OUTPUT TAX" (33+34)	0		0	

Click to Save details of OUTPUT TAX

Previous Save And Go To Next Page Exit Without Saving This Page

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Form III – New Entry – PURCHASES

Menu - Windows Internet Explorer
 http://164.100.150.36/efile-demo/Dealer_Module/e_form3.aspx

Acknowledgement no : I11112F30000011

STATE TURNOVER INTERSTATE TURNOVER OUTPUT TAX PURCHASES INPUT TAX TAX ACCOUNT

TAX PAYMENT & OTHER DUES

PURCHASES			
STATE PURCHASE (NON CAPITAL GOODS)			
36	Purchase (from regd. dealers)	Taxable Vat Goods	58678
37	Purchase	Exempt Vat Goods	4545
38	Purchase (from Unregd. dealers)	Vat Goods	3445
39	Purchase (from regd. dealers)	Non Vat Goods	465645
40	Purchase (from Unregd.)	Non Vat Goods	0
41	TOTAL STATE PURCHASE(NON CAPITAL GOODS)	(36+37+38+39+40)	532313
STATE PURCHASE (CAPITAL GOODS)			
42	Purchase (from regd. dealers)	Taxable Vat Goods	0
43	Purchase (from Unregd. dealers)	Taxable Vat Goods	0
44	TOTAL STATE PURCHASE (CAPITAL GOODS)	(42+43)	0
45	TOTAL (STATE PURCHASE)	(41+44)	532313
INTERSTATE PURCHASE / CONSIGNMENT-IN / STOCK TRANSFER-IN "IMPORT" (from Outside Country)			
46	Intrastate Purchase	(against Form C)	546546
47	Intrastate Purchase	(against Form H)	4545
48	Intrastate Purchase	(a	
49	Intrastate Purchase	(w	
50	Consignment-in/Stock Transfer	(against Form F)	0
51	Consignment-in/Stock Transfer (without Form F) and "IMPORT"		0
52	Purchase Return/ Consignment Return	Annexure-11	0

Previous Save And Go To Next Page Exit Without Saving This Page

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Click to Save details of PURCHASES

Form III – New Entry – INPUT TAX

Enter Commodity Names (Max 100 Chars)

Select Tax Rate

Click "Add" to save details (Multiple entries can be saved)

Rows added in each category of "INPUT TAX" are displayed here

Click "Delete: to delete any row"

Message from webpage
Purchase Value should not exceed from the value of column 42

Certain checks as given in Annexure-1 are applied while entering values in different columns

Sl. No.	Commodity Name (Type "I"; separated commodities Max-100chars)	Tax Rate	Purchase Value (On Which Tax Charged By The Seller)	Tax Amount (Chargeable The Seller) In Invoice
(i)	Iron, paint	- SELECT -	0	0
53	TOTAL (i+ii+iii.....)	@1%	0	0
		@2%	0	0
		@4%	0	0
		@4.5%	0	0
		@12%	0	0
		@12.5%	0	0
		@13.5%	0	0
		@20%	0	0
54	TOTAL (i+.....)	@21%	0	0
		@24%	0	0
		@32.5%	0	0
		Other	0	0

Commodity Name	Purchase Value	Tax Rate	Input Tax	Information About
Iron, paint	2345		47	NON CAPITAL VAT GOODS

Form III – New Entry – TAX ACCOUNT

Menu - Windows Internet Explorer

http://164.100.150.36/efile-demo/Dealer_Module/e_form3.aspx

Acknowledgement no : 111112F30000011

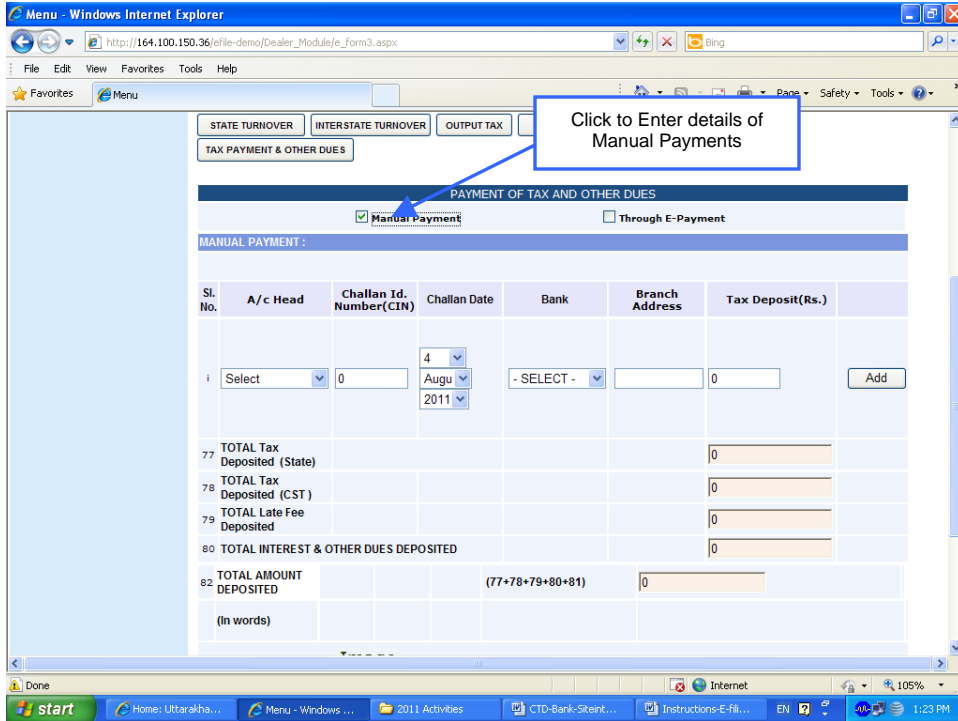
STATE TURNOVER INTERSTATE TURNOVER OUTPUT TAX PURCHASES INPUT TAX TAX ACCOUNT

TAX PAYMENT & OTHER DUES

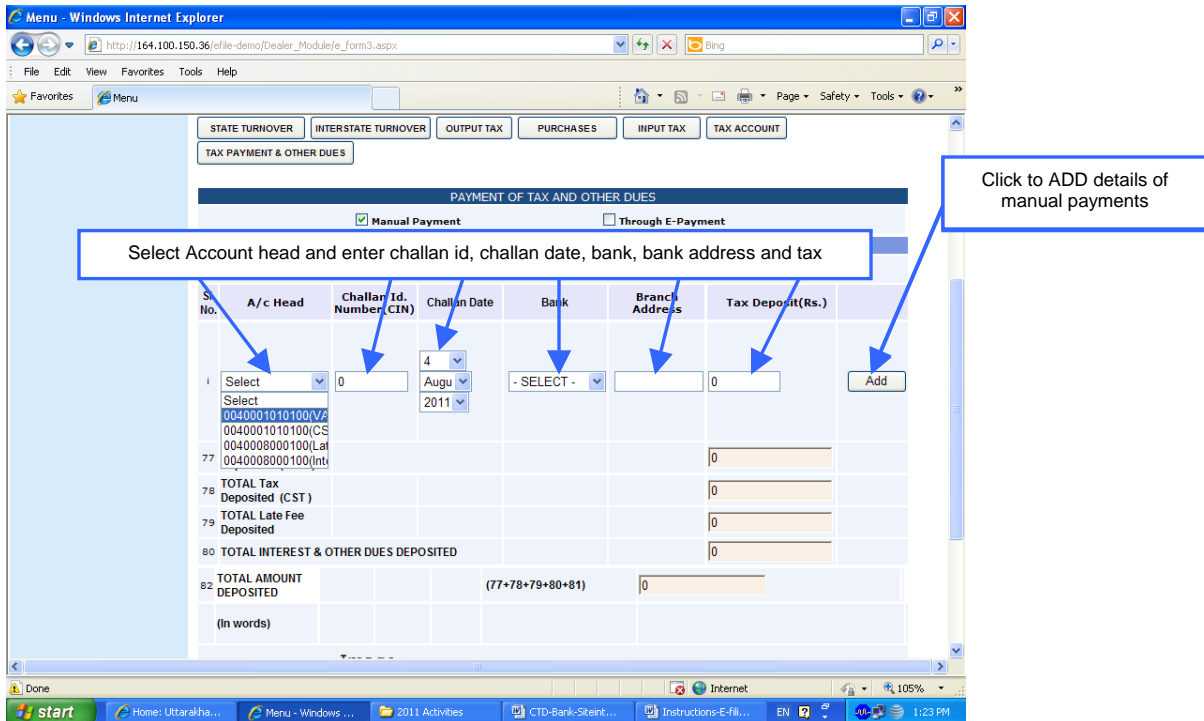
TAX ACCOUNT			
64	TOTAL OUTPUT TAX (STATE)	=33	124
65	Tax Credit B / F	From Prev. Return	0
66	INPUT TAX CREDIT (ITC) - CLAIMED	=63	20
67	Tax Credit On Sale Return	(attach details) (Annex.14)	0
68	Tax Credit For Other Reasons	(attach details) (Annex.15)	0
69	TDS and Tax Deposited	(attach details) (Annex.16)	0
70	TOTAL TAX CREDIT	(65+66+67+68+69)	20
71	NET TAX PAYABLE (STATE)	(64-70)	104
72	NET TAX IN EXCESS	(70-64)	0
73	TOTAL OUTPUT TAX (INTERSTATE)	=34	0
74	NET CST PAYBLE	(73-72)	0
75	REFUND CLAIMS	(72-73)	0

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Form III – New Entry – PAYMENT OF TAXES AND OTHER DUES



Following screen will be displayed for entering details of manual challan.



Menu - Windows Internet Explorer

http://164.100.150.36/efile-demo/Dealer_Module/e_form3.aspx

STATE TURNOVER INTERSTATE TURNOVER OUTPUT TAX PURCHASES TAX PAYMENT & OTHER DUES

PAYMENT OF TAX AND OTHER DUES

Manual Payment Through E-Payment

MANUAL PAYMENT :

Challan Id No	Challan Date	Bank Name	Bank Add	Deposited	Information About
Delete 123	8/4/2011	Bank of India	dehradun	12	STATE TAX DEPOSITED

The manual challan details are displayed here

Sl. No.	A/c Head	Challan Id. Number(CIN)	Challan Date	Bank	Branch Address	Tax Deposit(Rs.)
i	004000101010C	0	4 Augu 2011	Bank of India		0
77	TOTAL Tax Deposited (State)					12
78	TOTAL Tax Deposited (CST)					0
79	TOTAL Late Fee Deposited					0
80	TOTAL INTEREST & OTHER DUES DEPOSITED					0
82	TOTAL AMOUNT DEPOSITED (77+78+79+80+81)					12
(In words)						Rupees Twelve Only

Done

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Menu - Windows Internet Explorer

http://164.100.150.36/efile-demo/Dealer_Module/e_form3.aspx

STATE TURNOVER INTERSTATE TURNOVER OUTPUT TAX PURCHASES INPUT TAX TAX ACCOUNT TAX PAYMENT & OTHER DUES

PAYMENT OF TAX AND OTHER DUES

Manual Payment Through E-Payment

MANUAL PAYMENT :

Challan Id No	Challan Date	Bank Name	Bank Add	Deposited	Information About
Delete 123	8/4/2011	Bank of India	dehradun	12	STATE TAX DEPOSITED

Click to Enter details of e-Payments

Sl. No.	A/c Head	Challan Id. Number(CIN)	Challan Date	Bank	Branch Address	Tax Deposit(Rs.)
i	004000101010C	0	4 Augu 2011	Bank of India		0
77	TOTAL Tax Deposited (State)					12
78	TOTAL Tax Deposited (CST)					0
79	TOTAL Late Fee Deposited					0
80	TOTAL INTEREST & OTHER DUES DEPOSITED					0
82	TOTAL AMOUNT DEPOSITED (77+78+79+80+81)					12
(In words)						Rupees Twelve Only

Done

Home: Uttaraka... Menu - Windows ... 2011 Activities CTD-Bank-Siteint... Instructions-E-fil... EN 1:24 PM

Menu - Windows Internet Explorer
http://164.100.150.36/efile-demo/Dealer_Module/e_form3.aspx

77 TOTAL Tax Deposited (State) 12
78 TOTAL Tax Deposited (CST) 0
79 TOTAL Late Fee Deposited 0
80 TOTAL INTEREST & OTHER DUES DEPOSITED 0

e - PAYMENT :

Sl. No.	Challan No.	Date Of Deposit	Bank	Bank's Ref.No	Tax Deposit(Rs.)	
i	0040051100000410	27/05/2011	SBI	IK09318793	1	Add
81	- SELECT - 0040051100000248 0040051100000346 0040051100000410				0	
82	0040051100000344 0040051100000408 0040061100001463 0040061100000921 0040061100000914 0040061100000985 0040061100001084 0040061100001107 0040061100001111 0040061100001114 0040061100001094 0040061100001113 0040061100001118		(77+78+79+80+81)	12		

Image Verification: Please enter the six letters or digits that appear in the image opposite
C7Ru

PREVIOUS SAVE FORM-III PRINT FORM-III EXIT WITHOUT SAVING THE PAGE

Click to ADD details of e-payments

Select e-Challan No. made by you through e-payments

Menu - Windows Internet Explorer
http://164.100.150.36/efile-demo/Dealer_Module/e_form3.aspx

77 TOTAL Tax Deposited (State) 12
78 TOTAL Tax Deposited (CST) 0
79 TOTAL Late Fee Deposited 0
80 TOTAL INTEREST & OTHER DUES DEPOSITED 0

e - PAYMENT :

Challan Id No	Challan Date	Bank Name	Bank Ref.No	Deposited
Delete 0040051100000410	27/05/2011	SBI	IK09318793	1

Sl. No. Challan No. Date Of Deposit Bank Bank's Ref.No Tax Deposit(Rs.)

i - SELECT - 0 Add

81 TOTAL Tax Deposited (State) 1

82 TOTAL AMOUNT (77+78+79+80+81) Thirteen Only

Image Verification: Please enter the six letters or digits that appear in the image opposite
69S49K

Click to Save formIII

Enter text here as shown in displayed image

PREVIOUS SAVE FORM-III PRINT FORM-III EXIT WITHOUT SAVING THE PAGE

The selected e-payments are shown here

Menu - Windows Internet Explorer

http://164.100.150.36/efile-demo/Dealer_Module/NewFormIIIMSG.aspx?Qua=Q1 &year=2011-2012 &AckNo=

File Edit View Favorites Tools Help

Home

COMMERCIAL TAX DEPARTMENT UTTARAKHAND
Government Of Uttarakhand

उत्तराखण्ड शासन

TIN Number: 05000000122 Dealer's Name: SMT SEJAL JASWAL Firm Name: M/S A TO Z RANIKHET Logout

Periodical Returns

- Form III - New Entry
- Form III - Modify
- Form III - View & Submit
- Form III - Upload Annexure

Return Reports

Your Return Form III For 'Q1' Quarter and '2011-2012' year has been saved With Acknowledgement Number 'I11112F3000011'

Print Report Modify Data

View Form III And Submitted To CTD

Click to Print Form III

Click to Modify Form III

Click to View and Final Submit Form III to CTD

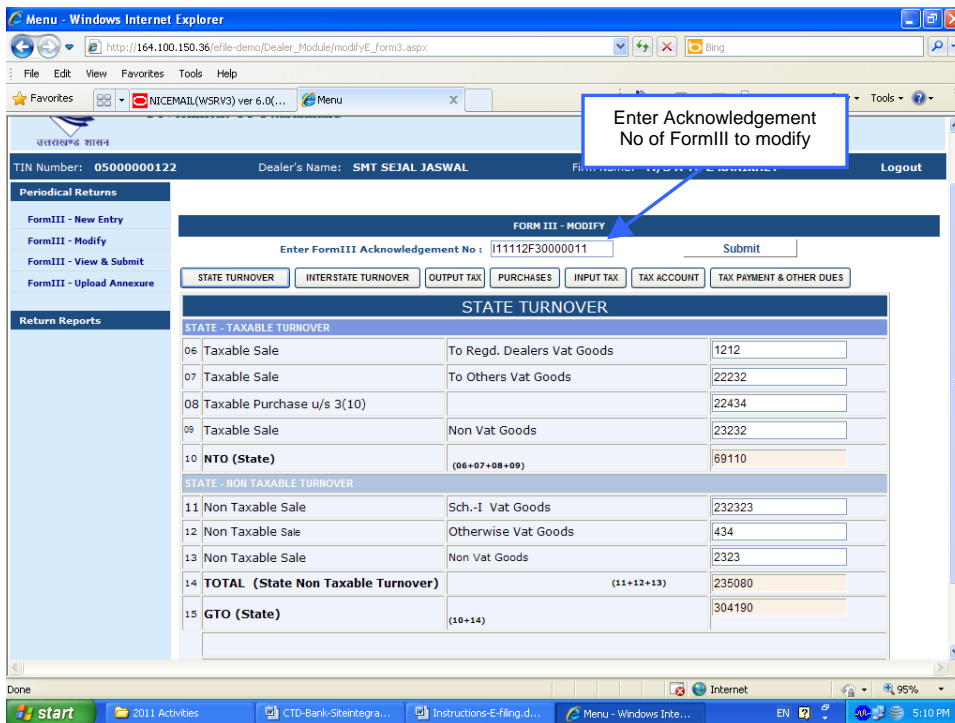
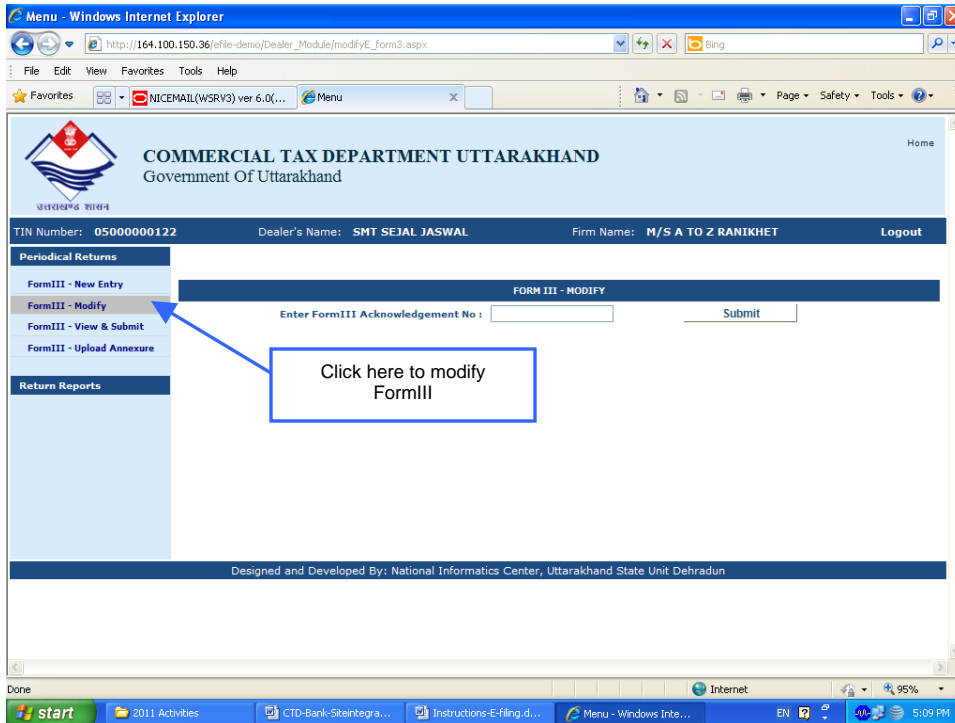
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4.0 Form III – Modify

Form III once filled can be modified by clicking “Periodical Returns” → “Form III – Modify”



The details filled in Form III are displayed on giving Acknowledgement No. The values can be modified in a manner mentioned in Section 3.0 above.

5.0 Form III – View and Submit

This option should be used to final submit a Form III to CTD “Periodical Returns” → “Form III – View & Submit”

COMMERCIAL TAX DEPARTMENT UTTARAKHAND
Government Of Uttarakhand

TIN Number: 0500000122 Dealer's Name: SMT SEJAL JASWAL

FORM III - VIEW AND FINAL SUBMIT

Enter Form III Acknowledgement No : 11112F3000011

STATE - TAXABLE TURNOVER			
06	Taxable Sale	Registered Dealers Vat Goods	1212
07	Taxable Sale	Non Registered Dealers Vat Goods	22232
08	Taxable Purchase (Goods & Services)		22434
09	Taxable Sale	Non Vat Goods	23232
10	NTD (State)		69110
			(06+07+08+09)
STATE - NON TAXABLE TURNOVER			
11	Non Taxable Sale	Sch. IV at Goods	232323
12	Non Taxable Sale	Otherwise at Goods	434
13	Non Taxable Sale	Non Vat Goods	2323
14	TOTAL (State Non Taxable Turnover)		235080
		(11+12+13)	

PAYMENT OF TAX AND OTHER DUES

MANUAL PAYMENT :

Challan Id No	Challan Date	Bank Name	Bank Add	Deposited	Information About
123	8/4/2011	Bank of India	dehradun	12	STATE TAX DEPOSITED

77 TOTAL Tax Deposited (State) 12

78 TOTAL Tax Deposited (CST) 0

79 TOTAL Late Fee Deposited 0

80 TOTAL INTEREST & OTHER DUES DEPOSITED 0

e - PAYMENT :

Challan Id No	Challan Date	Bank Name	Bank Ref.No	Deposited
0040051100000410	27/05/2011	SBI	IK09318793	1

81 TOTAL Tax Deposited (State) 1

82 TOTAL AMOUNT DEPOSITED (77+78+79)

(In words)

Form III once submitted to CTD can not be modified

Menu - Windows Internet Explorer

http://164.100.150.36/eFile-demo/Dealer_Module/ViewAndSubmit.aspx

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PAYMENT OF TAX AND OTHER DUES

MANUAL PAYMENT :						
Challan Id No	Challan Date	Bank Name	Bank Add	Deposited	Information About	
123	8/4/2011	Bank of India	dehradun	12	STATE TAX DEPOSITED	

77	TOTAL Tax Deposited (State)			12	
78	TOTAL Tax Deposited (CST)			0	
79	TOTAL Late Fee Deposited			0	
80	TOTAL INTEREST & OTHER DUES DEPOSITED			0	

e - PAYMENT :

Challan Id No	Challan Date	Bank Name	Bank Ref.No	Deposited
0040051			793	1

Message from webpage

FORM-III FOR QUARTER: Q1 YEAR: 2011-2012 HAS BEEN SUBMITTED TO CTD.

81	TOTAL Tax Deposited (State)			1	
82	TOTAL AMOUNT DEPOSITED			13	

(In words)

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Done

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This message is displayed on Final Submit of FormIII

Message from webpage

FORM-III FOR QUARTER: Q1 YEAR: 2011-2012 HAS BEEN SUBMITTED TO CTD.

Complete Filled FormIII and FormIII acknowledgement can be generated by clicking these buttons

Menu - Windows Internet Explorer

http://164.100.150.36/eFile-demo/Dealer_Module/ViewAndSubmit.aspx

File Edit View Favorites Tools Help

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PAYMENT OF TAX AND OTHER DUES

MANUAL PAYMENT :						
Challan Id No	Challan Date	Bank Name	Bank Add	Deposited	Information About	
123	8/4/2011	Bank of India	dehradun	12	STATE TAX DEPOSITED	

77	TOTAL Tax Deposited (State)			12	
78	TOTAL Tax Deposited (CST)			0	
79	TOTAL Late Fee Deposited			0	
80	TOTAL INTEREST & OTHER DUES DEPOSITED			0	

e - PAYMENT :

Challan Id No	Challan Date	Bank Name	Bank Ref.No	Deposited
0040051100000410	27/05/2011	SBI	IK09318793	1

81	TOTAL Tax Deposited (State)			1	
82	TOTAL AMOUNT DEPOSITED				

(In words)

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Done

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6.0 Return Reports

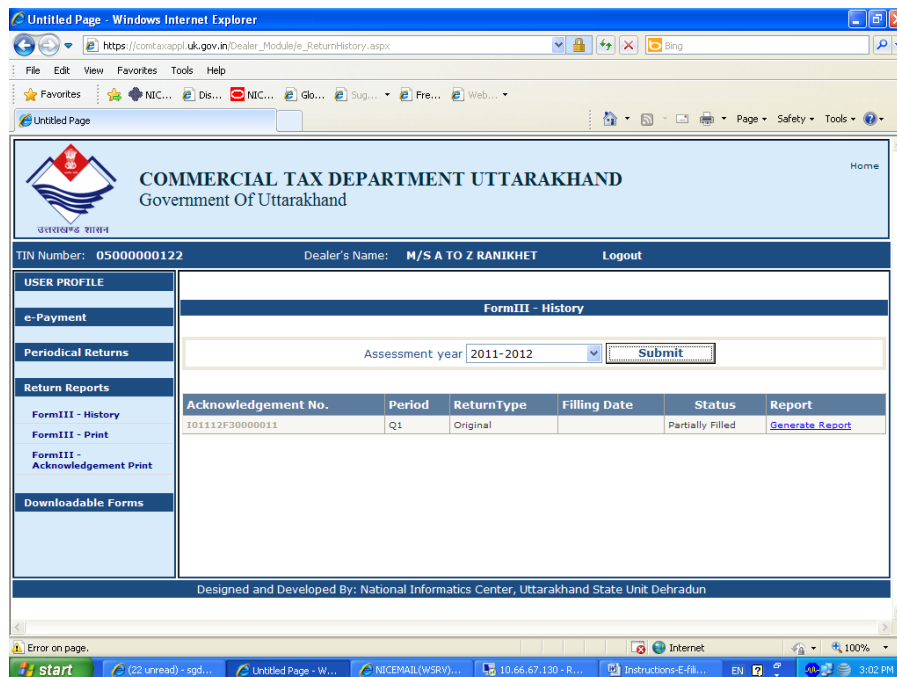


Following reports can be generated by giving Acknowledgement No. of FormIII:

- Filled FormIII:** Filled FormIII can be generated by clicking “FormIII – Print” option.
- Acknowledgement receipt of FormIII:** Acknowledgement report can only be generated for the forms which have finally been submitted to CTD-UK.

FormIII – History

History of filled forms can be viewed by using the option “**FormIII – History**”. Select Assessment Year and click “Submit” button to view list of FormIII filled in selected assessment year.



Annexure-1**Inter column checks while filling data in Form-III**

- a. Total basic sale value amount in col 30 **should be** less than or equal to values in (Col6+Col7)
- b. Total basic sale value amount in col 31 **should be** less than or equal to values in (Col-8)
- c. Total basic sale value amount in col 32 **should be** less than or equal to values in (Col-9)
- d. Total basic sale value amount in col 34 **should be** less than or equal to values in (Col-18)
- e. Total Purchase value amount in col 53 **should be** less than or equal to value in (Col-36)
- f. Total Purchase value amount in col 55 **should be** less than or equal to value in (Col-42)
- g. ITC on Non Capital Goods entered in col 56 **should be** less than or equal to value in (Col-53 Tax amount)
- h. ITC on Fuel entered in col 57 **should be** less than or equal to value in (Col-54 Tax amount)
- i. Value in Col 65 – First time dealer will be allowed to enter. In subsequent returns value in this column will be picked from database.
- j. Option for selecting Refund Claim or Tax C/F will be enabled in Quarter four only.
- k. Returns filed for Quarter 1, 2 & 3 will not have any option to select Refund Claim
- l. A dealer **can not** skip any Quarter while filling up a return. For example, if a dealer has filed return for First Quarter of FY 2011-12. Next time, the system will not allow to enter any return except Second Quarter of FY 2011-12.

General

1. A user can not enter any alphabet in a field expecting numeric data,
2. Dealer will have option to generate/print complete Form-III at any stage (partially filled or completely filled).
3. Acknowledgement report of a particular return form can be generated only after final submission of Return of a particular quarter.
4. List of annexure to be submitted by a dealer will be displayed in Form-III reports **only after final submission of FormIII to CTD** on the basis of values in following columns:

Sno.	Value in Column No.	Annexure to be submitted
1.	53	1(A)
2.	55	1(B)
3.	54	1(C)
4.	6	2
5.	16	3
6.	20	4
7.	21	5
8.	22	6
9.	23	7
10.	24	8
11.	25	9
12.	26	10
13.	52	11
14.	61	12
15.	62	13
16.	67	14

17.	68	15
18.	69	16